

ATTACHMENT I

Council on Domestic Violence and Sexual Assault Community Based Primary Prevention Programs Grant RFP Scoring/Reviewing Criteria

Applicant: _____

Reviewer's Name: _____ Date: _____

Please Note scoring is based on a numeric scale. Numbers at the lowest end of the scale indicate an inadequate response. Numbers in the median indicate an adequate response and numbers in the highest range indicate an outstanding response.

Application is COMPLETE -NOT SCORED

All requirements for a complete application are submitted including the required attachments for the narrative section and the required new program information (applicants who are not presently grantees of CDVSA victim service programs).

☐ Yes

☐ No

Applicant is a prior recipient of the CBPPP or has completed one year of the current community readiness award and/or has attended both the fiscal year 2015 and 2017 Primary Prevention Summits and has verification of a current community based prevention coalition and has successfully implemented and evaluated at least one primary prevention strategy within the past three years.

☐ Yes

☐ No

Project Abstract - 10 points

Provides an **overview** of primary prevention projects currently being implemented and proposes comprehensive prevention goals anticipated through this award and project evaluation.

Score: 0-10

☐ Yes ☐ No Comments: _____

Project Narrative - 20 points

Score: 0-20

All programs need to include the following:

1. Addresses the priority as identified in RFP.

☐ Yes ☐ No Comments: _____

2. Describes the community needs assessment or process that is/has been used to guide community based prevention efforts including includes risk and protective factors identified through the assessment.

☐ Yes ☐ No Comments:

3. Describes communities to be served
Provides a description of the current prevention resources and programming being implemented including the populations and settings currently being reached.

☐ Yes ☐ No Comments:

4. How funds will be used:
Fully describes how new programming will compliment and expand upon existing primary prevention efforts. Includes at least one other setting and population to be addressed.

☐ Yes ☐ No Comments:

5. Experience with Coalition Building and Primary Prevention:
Description includes the applicants experience with **coalition building** for primary prevention including: implementation and evaluation of plans, partnerships and experience with implementation and evaluation across the social ecology.

☐ Yes ☐ No Comments:

6. Existing or prospective staff:
Description of the proposed prevention staff's specific experience with primary prevention.

☐ Yes ☐ No Comments: MANDATORY-narratives without this component will not be considered.

7. Explain your agency and partners experience with primary prevention.

☐ Yes ☐ No Comments:

Required Narrative Attachments - 15 points

Score: 0-15

All applicants need to include the following:

1. Community plan for prevention.

☐ Yes ☐ No Comments:

2. Current evaluation plan for existing primary prevention projects.

☐ Yes ☐ No Comments:

3. Prevention partner list.

☐ Yes ☐ No Comments:

4. Community prevention coalition MOU's with agency commitments; names and signatures.

☐ Yes ☐ No Comments:

5. Proposed Staff Resume(s)

☐ Yes ☐ No Comments:

Goals and Objectives – 25 points

Score: 0-25

All programs need to include the following:

1. Fits within range of programming as listed in RFP I.1.
Statement of Purpose.

☐ Yes ☐ No Comments:

2. Identifies the area of focus to be addressed through the prevention projects implementation.

☐ Yes ☐ No Comments:

3. Clearly provides a basis for evaluating the project. The goals and objectives section clearly identifies the long-term change(s) that is/are being worked toward and describes the short-term/measurable changes that will occur by the end of the funding cycle.

☐ Yes ☐ No Comments:

4. Clearly expresses how the project expands existing primary prevention efforts to work comprehensively across the social ecology.

☐ Yes ☐ No Comments:

5. Clearly provides how the short term objectives fit with the longer term prevention plan or direction and how this will create change with individuals, communities, systems, and/or with high level prevention capacity.

☐ Yes ☐ No Comments:

Budget Summary/Detail – 15 points

Score: 0-15

1. Reflects funds requested only for proposed project and activities.
☐ Yes ☐ No Comments: _____

2. Accuracy and completeness of budget form.
☐ Yes ☐ No Comments:

Budget Narrative - 15 points

Score: 0-15

1. Narrative accurately reflects amounts on Budget. _____

☐ Yes ☐ No Comments:

2. Budget narrative fully describes specific costs as outlined in project budget and provides a basis to judge the reasonableness of cost figures.
☐ Yes ☐ No Comments:

3. Administrative costs do not exceed 15%.
☐ Yes ☐ No Comments: